



BONIFACE IGAMBI

Project Manager

embesh@gmail.com
+254726644123

Nairobi, Kenya

Profile

I have vast experience of more than 10 years as a senior manager with different companies in East and Central Africa, both international and local private sectors.

I have managed to spare head huge projects in telecom industries both from acquisition, negotiation of contracts, supervision, project management, talent acquisition, finance monitoring and delivery of critical deadline projects.

I have lead and managed over 500 workers at a time and delivered and mantracked all snags encountered in my workings.

I have both good communication skill, relation with both senior and junior staff. AM vibrant with in movements especially with report preparations, multitasking character, and close monitoring of my diaries and calendars.

I can work and make decisions even in difficult situations, both in administration and field management.

Am visionary and implementing, coordination, team work building, capacity involvement for the better of delivery and achievement.

With over \$5million budes and over 300 sites both for construction and telecommunication

Employment History

CEO at SHABAA CIVIL ENGINEERING LIMITED, TURKANA

01/2023

- Collaborated with board members to develop a 10-year plan for the company, resulting in higher profitability and market share
- Developed and implemented a business continuity plan that ensured uninterrupted service during a major power outage
- Negotiated key contracts with customers and vendors, resulting in cost savings of 30%
- Spearheaded the acquisition of a competitor, resulting in a 10% increase in market share
- Developed a comprehensive customer loyalty program that increased customer retention by 20%
- Established a culture of accountability and ownership that increased employee engagement
- Developed and implemented a successful business strategy that increased profits

CEO at ASYCO AND COMPANY LIMITED, Nairobi

01/2015–01/2023

Links

[LINKEDIN](#)

Skills

Strong Leadership Skills	5/5
Time Management Skills	5/5
Project Management	5/5
Microsoft Office	5/5
Self Motivated	5/5
Excellent Communication Skills	5/5
Project Management Skills	5/5

Languages

ENGLISH	Highly proficient
KISWAHILI	Native speaker

Implementation and design business strategies. Overall methodology plan of the company, financial budget, manage teams, contracts negotiation. Represent of company affairs. Customer relations and support of engineering activities. Project planning and vision management of the company. Communication of the company visions and strategic planning of the company statements. Working to achieve ISO certification. Balance the input and objectives of all outputs of the company. Lead meeting, resolution, work with legal, human resources, business development managers, quantity surveys, architectural teams, civil engineering, structural engineering to achieve common goal

- Collaborated with board members to develop a 15-year plan for the company, resulting in higher profitability and market share

SNR PROJECT MANAGER at MAKTECH INCORPORATION, Dar es Salaam & MAPUTO

01/2011–12/2014

Track progress of all projects into the Project Management, monitor progress and co-ordinate delivery dates

Continue to update and improve project methodologies

Update Client with Daily , Weekly, Monthly projects
report Upload IPM , Maktrack with daily Project Update
Produce Project Report Analysis after completion of every Project

Support all Project and Program Managers with day to day running of project admin tasks

Coordinate with respective Project Manager on schedule and make sure is implemented accordingly

Regular update to the Management on the daily update of projects from field staffs.

Review, maintain and highlight changes to project plans

Lead project weekly meeting and update project progress to the management together with supervising the Project budget in assistance with Finance department

Preparing & filling documents for acceptances for all Projects as per Clients standards and submit client for signoff.

Keep proper Records for all ATP's received from Clients after signed off both soft copy and hard copy. Filled for future reference.

Follow up the clearance of the snags reported from client and make sure that the snags are cleared and give update for acceptances.

Prepare project file for all projects according to the **ISO** standards and put all required documents in the file.

Prepare and send the internal progress report including number of teams, location of teams and the work they are doing at a time.

Enter all new projects to the Master table including name of each site or TX links in the project

Update all projects in the Mack track including transportation of material, date project started and completed, and acceptance date.

Print the updated projects from Mack track and prepare the report and send to the client and managers via mails.

Hobbies

TRAVELING

References

**JUSTUS EWOI from SHABAA
CIVILENGINEERING**
INFO@SHABAA.CO.KE
+254720356000

**GODWIN MAKYAO from MAKTECH
INCORPORATION**
gmakyao@maktech.co.tz
+255626796085

Courses

**SAFE TO CLIMB at NOKIA SIEMENS
NETWORKS**
01/2009–04/2009

Contact project management and supervisors in field to get all information required to request allowances for all teams in the fields.

Track and record all allowances requested for each teams in the fields

Administrator in project managements and inventory systems, also team leader in field work

SITE MANAGER at MOSAAIC ENGINEERING LIMITED, NAIROBI

01/2010–12/2011

Supervise all Telecommunication projects in all fields

3. Customer relation to our clients in GSM works and Satellite installation

4. Experience in Tower/Masts erection Radio Frequency, BTS installation, Classic 2G and 3G installations

5. Reporting to the Managing Director.

6. Supervision of Rf works for repeaters, Dtmma's etc

7. Principal Duties and Responsibilities

- Currently managing/ coordinating the Clean-up and Acceptance teams for 180 sites throughout the country
- Manage teams of contractors
- Civil works – full Turnkey sites build throughout Nairobi – Greenfields and rooftops Ensure that all civil works and concrete pouring was up to standard
- Plan and prepare schedule to ensure enough manpower/ equipment to meet the

target completion of the project

- Liason with Ericsson warehouse and ROM tower manufacturer for smoother progress
- Material requests (MR's) – arrange logistics and delivery of materials to site
- Site acceptance/ snag list – do site acceptance with contractor and coordinate punch list to

be cleared before handing sites over to client

- Do As-Built and grounding documentation and prepare sites for handover to client
- Overseeing Ericsson supervisors on their sites as well
- TSSR – Technical Site Survey Reports
- Installation of equipment shelters and equipping, grounding systems, tower foundations

and compaction works as per client specifications

- Was involved at a couple of sites with the respective landlords to discuss the layout of the site due

to poor negotiation from site acquisition department and was granted to build after explanation

Education

**BSC.BUILDING AND CONSTRUCTION
MANAGEMENT, UNIVERSITY OF NAIROBI, Nairobi**

09/2004–12/2008

Obtained a Bachelor of Science Degree in Building and Construction with a cumulative GPA of 3.07 on a scale of 4.0.

**DIPLOMA-PROJECT MANAGEMENT, KENYA
INSTITUTE OF MANAGEMENT, Nairobi**

12/2012–12/2014

PROJECT MANAGEMENT GENERAL