Is that My Job?
The current role of the HIM Professional

Andrea Graves, RHIA
Graves Consulting
Services

Agenda

o Ice Breaker

o Role of the HIM Professional

o Managing the EHR

o LTC/Skilled Medical Coding

o State/Federal Regulations

o Future Hot Topics for HIM

o Questions

How would you describe your role at your facility?

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How long have you worked in HIM?

Breakout questions

What's the difference?

Standard vs. regulation

Standard: A set of rules or guidelines that establishes uniform technical specifications, methods, practices, and processes approved by a respected standard health information-development organization. (AHIMA)

Regulations: are developed and implemented not only by all levels of government (federal, state, and local) but by private organizations as well

Health care regulations and standards are necessary to ensure compliance and to provide safe health care to every individual who accesses the system.

HIM Professional

Organize, oversee, and protect patient health information data which includes symptoms, diagnoses, medical histories, test results, and procedures.

HIM Professional

Health Record Content

o Orders

o Documentation/Entries

o Complete Health Record

HIM Professional

Record Storage

o Stored safely/free from damage

o Securely Stored

o Privacy Officer

HIM Professional

Record Preservation

o Complete in 30 days after discharge

o Maintained for 10 years after the date of discharge (State vs. Federal)

HIM Professional

Staff Responsibilities

o Auditing, Coding, Scanning/Filing

o Release of Information

o Practitioner Credentialing

HIM Professional

Staff Responsibilities

o Authentication of Signatures/E-signature Agreement

o Implementation of health information record disaster plan

HIM Professional

HIM Staffing

o RHIA/RHIT with one year of experience or one year with a consultant

o One year of experience and/or training in HIM with regular consultations from a qualified RHIT/RHIA

HIM Professional

Nursing Care Facility Records

o Daily Census

o Admission/Discharge Registries

o Master Patient Index/Resident Number Index

o Disease Index

o Incident Reports

LEADERSHIP

IS ABOUT MAKING OTHERS BETTER AS A RESULT OF YOUR PRESENCE AND MAKING SURE THAT IMPACT LASTS IN YOUR ABSENCE

Managing the EHR

Managing the EHR

o Clinical Dashboard

o Physician Visits

o ADT

o Daily Census

Managing the EHR

o Monitoring documentation

o UDA/Evaluations

o ADT

o Daily Census

Managing the EHR

o E-signatures

    o Physician Orders
    o Monthly Order Reviews

o Document Management

ICD-10 Coding

ICD-10 Code Assignment

o Current Code Book

o October 1st Updates

o Diagnosis Review

o Admission/Re-Admission

o Quarterly

ICD-10 Code Assignment

New Admissions

o Review Hospital Documentation

o Discharge Summary

o Review current orders

o Review physician progress note

o Review Primary diagnosis with IDT

ICD-10 Code Assignment

o Monitoring

o Evaluating

o Assessing

o Treating

ICD-10 Code Assignment

Primary Diagnosis

Skilled Care: Reason for skilled services

Long Term Care: Reason for long-term care

***Primary diagnosis should be updated after skilled care*

ICD-10 Code Assignment

Common Coding Errors

o COVID

o Repeated Falls

o Dementia (F02 vs. F03)

o Old Fractures

o Diabetes

ICD-10 Code Assignment

Common Coding Errors

- o HTN and CKD

- o Wounds

- o Foley Catheters

- o UTI/Other Infections

- o Unspecified Site or Side

Federal Regulations

Federal Regulations

F622: Transfer and Discharge Requirements

F661: Discharge Summary

F711: Physician Visits

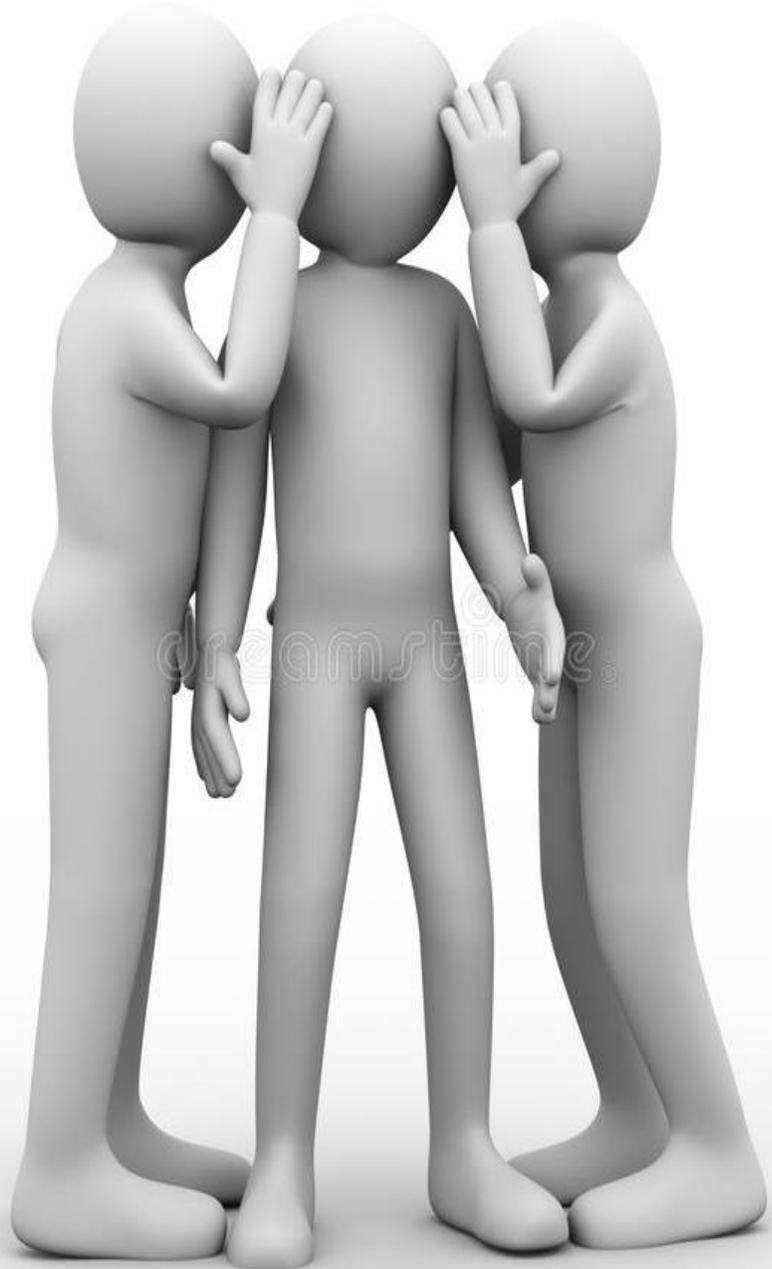**F712:** Physician Visits/Frequency

Federal Regulations

F657: Comprehensive Care plan

F655: Baseline Care plan

F698: Dialysis

F849: Hospice Services

Future Hot Topics

Future Hot Topics for HIM

o **Proposed Changes** to the HIPAA Privacy Rule

o ICD-11 Implementation

Future Hot Topics

HIPAA Privacy Rule

• Allowed to inspect their PHI in person and take notes or photographs of their PHI

• Access to PHI will change from 30 days to 15 days

• PHI be transferred to a personal health application

Future Hot Topics for HIM

HIPAA Privacy Rule

• Circumstances where ePHI is released at no cost

• CEs will be required to inform individuals that they have the right to obtain or direct copies of their PHI to a third party when a summary of PHI is offered instead of a copy

• CEs will be required to post estimated fee schedules on their websites for PHI access and disclosures

Future Hot Topics

HIPAA Privacy Rule

• CEs will be required to provide individualized estimates of the fees for providing an individual with a copy of their own PHI

• A pathway will be created for individuals to direct the sharing of PHI maintained in an EHR among covered entities

• Providers and health plans will be required to respond to certain records requests from other covered healthcare providers and health plans, in cases when an individual directs those entities to do so under the HIPAA right of access

Future Hot Topics

HIPAA Privacy Rule

• CEs will be required to obtain written confirmation that a notice of privacy practices has been provided

• CEs will be allowed to disclose PHI to avert a threat to health or safety when harm is "seriously and reasonably foreseeable."

•CEs will be permitted to make certain uses and disclosures of PHI based on their good faith belief that it is in the best interest of the individual

Future Hot Topics

HIPAA Privacy Rule

• A minimum necessary standard exception will be added for individual-level care coordination and case management uses and disclosures, regardless of whether the activities constitute treatment or healthcare operations

• The definition of healthcare operations has been broadened to cover care coordination and case management

• Permission will be expanded for the U.S. armed forces to use or disclose PHI to all uniformed service

Future Hot Topics

ICD-11

ICD-10 is clinically outdated, and structural changes were needed in some chapters. There is also an increasing need to operate in an electronic environment, as well as the need to capture more information for morbidity-use cases.
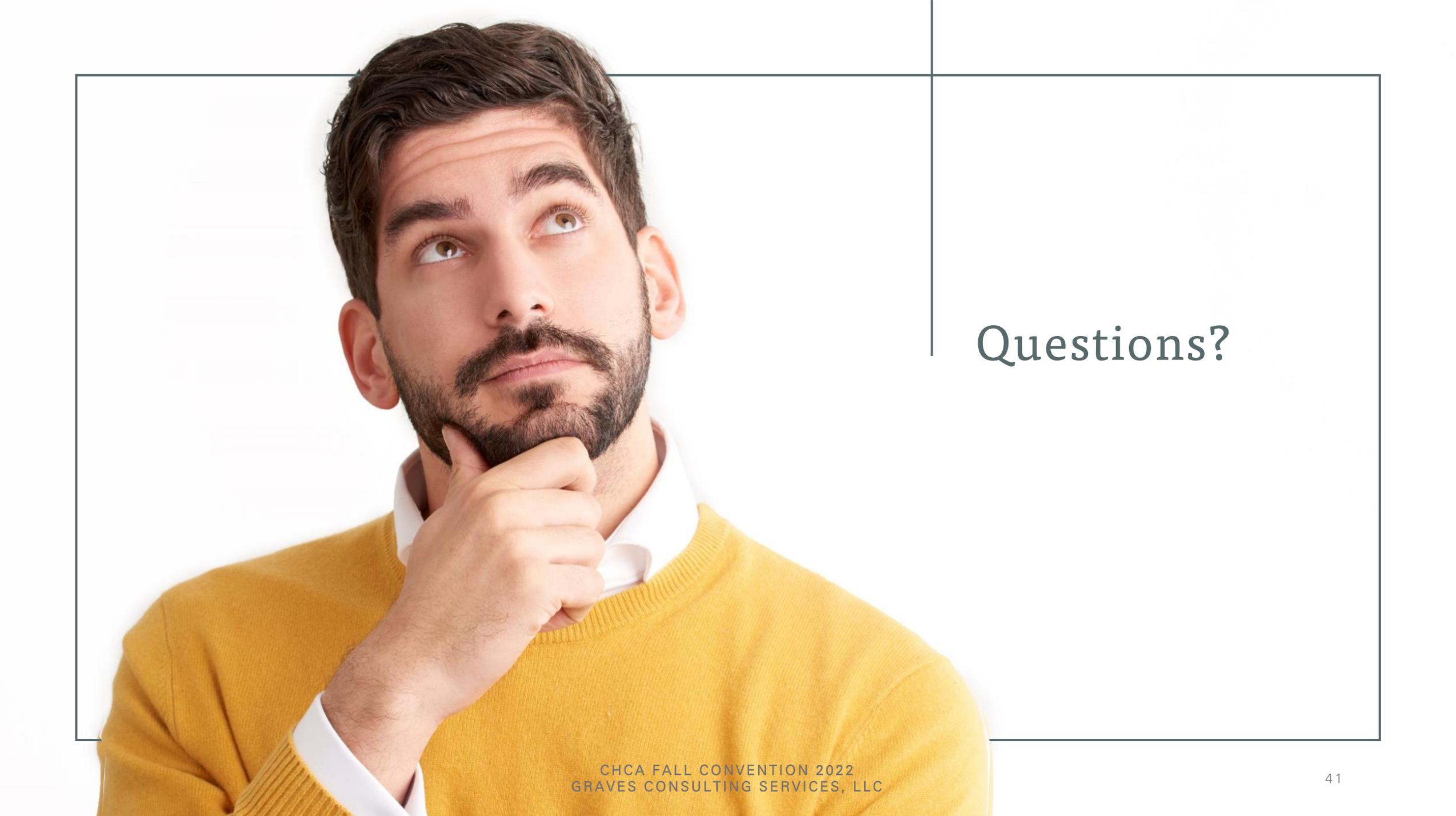
Future Hot Topics

ICD-11

o According to the WHO, the 11th revision is the result of a collaboration with clinicians, statisticians, epidemiologists, coders, classification, and IT experts from around the world.

o ICD-11 is a scientifically rigorous product that accurately reflects contemporary health and medical practice and represents a significant upgrade from earlier revisions.

Future Hot Topics

ICD-11

ICD-11 is now officially in effect for the national and international recording and reporting of causes of illness, death - and more.

Questions?

Andrea Graves, BAS RHIA

Graves Consulting

Services, LLC

Agraves.rhia@gmail.com

720-436-4190

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